

HEALTH & SAFETY LAW ONLINE

November 2002

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1. CONTENTS OF THE SERVICE

- **Redgrave's Health & Safety**

This dataset contains the full text of Redgrave's Health & Safety and all the relevant legislation and directives relating to health and safety law. The statutory material will be updated monthly and changes posted on the **Noticeboard** (see below).

- **Cases**

The cases dataset is divided into three parts:

All ER cases: Contains relevant UK cases sourced from the All England Law Reports.

All ER European cases: Contains relevant European cases sourced from the All England Law Reports.

Official transcripts: Contains transcripts dating back to 1996. Transcripts will be added on a regular basis. Users are invited to submit any judgments relating to health and safety law that they consider to be of interest to the List Development Manager at Butterworths responsible for Health & Safety Law Online.

- **News and Current Awareness**

A regular news update on health and safety related material.

- **E-mail alerter**

This service enables the user to receive notification via e-mail of any new current awareness items that have been added to the site. You can select the frequency with which you would like to receive these alerters, and on which subject area, by left clicking on the radio button by your choice.

- **Noticeboard**

The Noticeboard alerts users to the monthly new material that has been added to Health and Safety Law Online.

- **Search News Archive**

This tool automatically searches the news archive by word or phrase. You can search through all fields, or refine your search to the fields of article title, summary, source or publication date.

- **Search All**

This facility allows you to search across all of the data available on Health & Safety Law Online by simply entering a search term in the Search All box and clicking the Go button.

2. OPENING THE SERVICE

To access Health & Safety Law Online, select 'butterworths services' from the Butterworths Lexis Direct home page (single click) and then left click 'Health & Safety Law Online' , pictured below.



On the following screen, enter your username and password into the 'log on' screen as appears below.

A screenshot of a log on screen. It features a grey background with two input fields. The first field is labeled "User name:" and the second is labeled "Password:". To the right of the password field is a button labeled "log on".

The following screen will be the Health & Safety Law Online opening screen, shown below.



3. UNIQUE FEATURES

3.1 NAVIGATION BAR

Once you have accessed Health & Safety Law Online you will see the navigation bar at the top of the screen, shown above. In order to access a service within Health & Safety Law Online, left click once on the relevant heading.



Left clicking once 'Home' from the navigation bar will link to the Butterworths home page. Left clicking once 'Health & Safety Law Online' will return you to the Health & Safety Law Online front page.

3.2 BOOKS ON SCREEN (BOS)

For information on Books On Screen, searching and print management, please refer to the Direct Services User Manual which is located in the Online Product Manuals page.

3.3 SITEMAP

Users may also navigate through Health & Safety Law Online by using the sitemap. The sitemap can be accessed by left clicking once the sitemap button on the navigation bar.

The Health & Safety Law Online sitemap is shown below. Areas can be accessed by left clicking on the required section.



4 OTHER INFORMATION

4.1 EDITORIAL

If you have a query about Health & Safety Law Online, you can contact us by telephone or e-mail. Contact details can be found in the Contact Us section on the site. Alternatively you can contact us via the Feedback section on the site. We welcome feedback from our customers about Health & Safety Law Online so please feel free to contact us.

4.2 TECHNICAL SUPPORT

Technical support is available 07.00 – 00.00 GMT (Mon – Fri) and 08.00 – 00.00 (Sat – Sun).

Tel: +44 (0)845 608 1188
Fax: +44 (0)1483 257917
e-mail: electronic.helpdesk@lexisnexis.co.uk

To assist the helpline in resolving your problems as quickly as possible please have the following information to hand before calling:

- What Internet browser are you using?
- What product do you subscribe to?
- Do you have a network or standalone PC?
- If you are on a network what type is it? (eg, Novell, NT, etc)
- Which version of DOS are you using?
- Which version in Windows are you using?
- What was the sequence of events leading up to your problem?

4.3 CUSTOMER SUPPORT

Butterworths Direct Helpline is available from 09.00 – 17.00 Monday to Friday:

Tel: 0845 608 1188
For calls outside the UK: +44 (0)1483 257726

4.4 TRAINING

To find out more about our comprehensive training courses and to reserve a place:

Tel: +44 (0)207 400 4639
Fax: 020 7400 2661
E-mail: training@butterworths.co.uk