



Finance Director Online

October 2002 Edition



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1. FINANCE DIRECTOR ONLINE

Finance Director Online consists of the following sections.

Library

- Tax Guide: Explains all the UK taxes relevant to everyday commercial and personal situations.
- Tax Planning: Taxation strategies for financial decision making by individuals, partnerships and corporate bodies.
- Business Tax Service: A topic based, fully integrated account of all business taxes.
- Tax and the Business Car: The complete guide to the provision of company cars from a corporate perspective.
- Tax Data: Essential reference information on all the main UK taxes.
- Financial Reporting Guide for Finance Directors: Provides concise answers to common questions on a companies financial reporting duties.
- A Practical Approach to Corporate Government: Clear and concise guidance on all aspects of corporate governance.
- Businesswise: Financial planning for SME's: Guidance on financial forward planning for small and medium-sized businesses.
- Company Law Service: Practical analysis of company law, geared to the everyday legal needs of businesses and their professional advisers.
- Finance Director's Handbook: Updated, practical guide to the legal and regulatory compliance issues that fall into responsibilities of the finance function of a medium to large company.

Add on Modules

Tolley's Tax Annuals Full Service: Income Tax, Corporation Tax, Inheritance Tax, Capital Gains Tax, Value Added Tax and National Insurance Contributions.

Tolley's Tax Annuals Direct Taxes: Income Tax, Corporation, Inheritance Tax and Capital Gains Tax.

Yellow and Orange: Yellow Tax Book and Orange Tax Book

UK and International GAAP Plus Online



Other Features

News and Articles

E-Mail alerter service straight to your desk

Useful links

Car Tax Software

Company Searches and Credit Checks

2. OPENING FINANCE DIRECTOR ONLINE

To access Finance Direct Online select 'Finance Direct Online' from the Butterworths Direct home page (single click). The Finance Direct Online frontpage will appear.

The screenshot displays the Finance Director Online website interface. At the top, the LexisNexis Butterworths Direct logo is on the left, and navigation links for Company Home, Services Home, LexisNexis Group Home, TotalSearch, Online Catalogue, and Customer Support are on the right. Below the logo is a 'start ss' button. The main header reads 'FinanceDirectorOnline' with a sub-header 'annuals full | annuals direct | co. searches & credit check | UK GAAP | Global GAAP | Yellow & Orange | contact us | sitemap | user guide'. The page is divided into three main sections: Library, News, and Tools. The Library section on the left lists various resources like Tax Guide, Tax Planning, Business Tax Service, etc. The News section in the center features a 'News Search' heading and a list of recent news items. The Tools section on the right includes Search Options, Useful Links, Car Tax Software, and Add-on modules like Tolley's Tax Annuals Full Service. The footer contains copyright information for Reed Elsevier (UK) Limited 2002 and a link to 'browse the news | articles | email alert'.

Library

- Tax Guide
- Tax Planning
- Business Tax Service
- Tax and the Business Car
- Tax Data
- Financial Reporting Guide for Finance Directors
- A Practical Approach to Corporate Governance
- Businesswise: Financial Planning for SMEs
- Company Law Service
- Finance Director's Handbook

News

News Search

- ▶ 2002/03 edition of the Taxes Acts
- ▶ A58 Consultation Paper on Business Combinations
- ▶ HMCE and Freedom of Information
- ▶ HMCE Business Brief 31/02
- ▶ Mr and Mrs J King v/a The Barbury Shooting School
- ▶ Thorstone Developments Ltd
- ▶ DFB Furniture Co plc
- ▶ Pre-Budget Report 2002

Tools

- Search Options
- Useful Links
- Car Tax Software
- Company Searches and Credit Check

Add-on modules

- Tolley's Tax Annuals Full Service
- Tolley's Tax Annuals Direct Taxes
- Yellow and Orange Tax Handbooks
- UK & International GAAP Plus Online
- Global GAAP Comparison Online

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[browse the news | articles | email alert](#)

3. UNIQUE FEATURES

3.1 NAVIGATION BAR

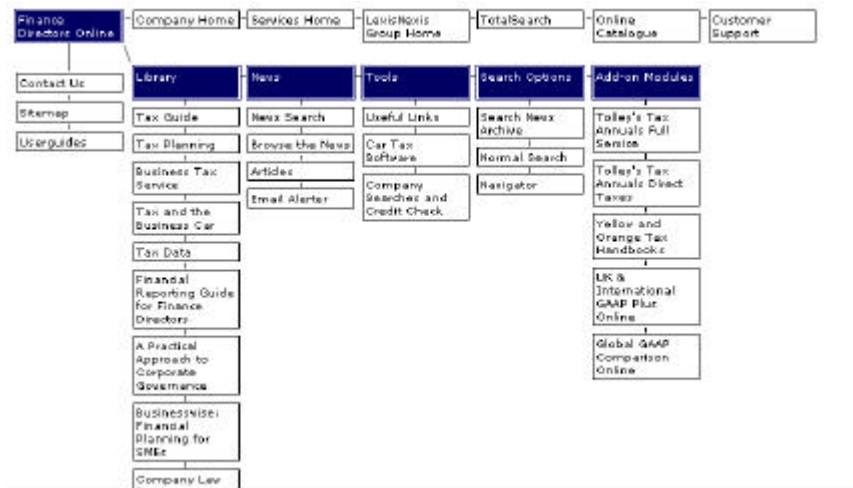
Once you have accessed Finance Director Online you will see the navigation bar at the top of the screen. In order to access a service within Finance Director Online left click once on the relevant heading.



Left clicking once 'Home' from the Navigation Bar will link to the butterworths.com Home Page. Left clicking once 'Finance Director Online' will return to the greenbook.co.uk frontpage.

3.3 SITMAP

Users may also navigate Finance Director Online by using the sitemap. The sitemap can be accessed by left clicking once the sitemap button on the navigation bar.



The Finance Direct Online sitemap is shown above. Areas can be accessed by left-clicking on the required section.

4. OTHER INFORMATION

4.1 EDITORIAL

If you have a query about the content of Finance Direct Online, you can contact us by telephone or E-mail. Simply call the Butterworths Direct help line on 0845 608 1188 and they will connect you to the appropriate person to deal with your query. Alternatively, you can E-mail us with any editorial queries or comments by using the '[contact us](#)' links that appear on the home page. We welcome feedback from our customers about greenbook.co.uk so please feel free to contact us.

4.2 TECHNICAL SUPPORT

Support for our on-line services available:

09.00 – 17.00 Monday to Friday

08.00 – Midnight Saturday and Sunday by e-mail at:

online.support@Butterworths.com

[Tel: \(44\) 0845 305 0500](tel:(44)08453050500) [Fax: \(44\) 01483 257 917](tel:(44)01483257917)

<http://www.butterworths.com/content/support/techsupport.htm>

To assist the helpline in resolving your problems as quickly as possible please have the following information to hand before calling

What internet browser are you using?

What product do you subscribe to?

Do you have a network or a standalone PC?

If you are on a network what type is it? (ie. Novell NT etc)

Which version of Dos are you using

Which version of Windows are you using?

What was the sequence of events leading up to your problem?

4.3 CUSTOMER SUPPORT

Butterworths Direct Helpline is available from Monday to Friday 09.00 – 17.00

Tel: 0845 608 1188

For calls from outside the UK: (44) 207 400 2822

4.4 TRAINING

To find out more about our comprehensive training courses and to reserve a place.

Tel: (44) 0207 400 4639

E-mail: training@butterworths.com